



To: Councillor Allan, Convener; Councillor Houghton, Vice Convener; and Councillors Cameron, Copland, Delaney, Graham, Hutchison, Macdonald and Reynolds.

Trade Union Advisers: Carole Thorpe and Ron Constable (EIS); Brenda Murdoch and David Willis (GMB); Edwin Cameron and Thomas Whyte (SSTA); Kenny Luke and Alison Robertson (UNISON); Joe Craig and Mishelle Gray (UNITE); and Rob Stephen and 1 vacancy (VOICE).

Town House,  
ABERDEEN, 23 January 2019

## **STAFF GOVERNANCE COMMITTEE**

The Members of the **STAFF GOVERNANCE COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **THURSDAY, 31 JANUARY 2019 at 2.00 pm.**

FRASER BELL  
CHIEF OFFICER - GOVERNANCE

### **BUSINESS**

#### **DETERMINATION OF URGENT BUSINESS**

1.1 There are no items at this time

#### **DETERMINATION OF EXEMPT BUSINESS**

2.1 Members are requested to determine that any exempt business be considered with the press and public excluded

#### **DECLARATIONS OF INTEREST**

3.1 Members are requested to declare any interests (Pages 5 - 6)

## **REQUESTS FOR DEPUTATION**

4.1 None at this time

## **MINUTE OF PREVIOUS MEETING**

5.1 Minute of Previous Meeting (Pages 7 - 12)

## **COMMITTEE PLANNER**

6.1 Committee Business Planner (Pages 13 - 16)

## **NOTICES OF MOTION**

7.1 None at this time

## **REFERRALS FROM COUNCIL, COMMITTEES AND SUB COMMITTEES**

8.1 None at this time

## **COUNCIL POLICIES AFFECTING STAFF**

9.1 Policy on Use of Call Recording - CUS/19/104 (Pages 17 - 28)

9.2 Staff Travel Policy - RES/18/150 (Pages 29 - 52)

## **HEALTH, SAFETY & WELLBEING OF STAFF**

10.1 Cluster Risk Registers - People and Organisation - RES/19/165 (Pages 53 - 60)

10.2 Employee Mental Health Action Plan - RES/19/160 (Pages 61 - 74)

10.3 Sickness Absence Update - RES/19/051 (Pages 75 - 86)

10.4 Occupational Health Quarterly Report - GOV/18/067 (Pages 87 - 96)

10.5 Employee Assistance Service - July - September 2018 - RES/19/052 (Pages 97 - 106)

10.6 Bridge of Don Academy Asbestos Incident - RES/19/162 (Pages 107 - 124)

**EXEMPT BUSINESS**

11.1 Bridge of Don Academy - Exempt Appendix (Pages 125 - 132)

EHRAs related to reports on this agenda can be viewed [here](#)

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Should you require any further information about this agenda, please contact Stephanie Dunsmuir, tel 01224 522503 or email [sdunsmuir@aberdeencity.gov.uk](mailto:sdunsmuir@aberdeencity.gov.uk)